

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, September 28, 2015 – 6:30 P.M.
Township Municipal Building

Members Present: Joaquim "Jack" DeMatos, Vice Chairman
Dennis E. Benner
Patrick M. Leonard
Philip W. Spaeth

Participating Via
Speakerphone: Stephen Wagner, Chairman

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Assistant Township Manager
Thomas Dinkelacker, Township Solicitor
Charles Unangst, P.E., Township Engineer

CALL TO ORDER

Vice Chairman DeMatos called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Vice Chairman DeMatos asked all in attendance to stand and recite the "Pledge of Allegiance."

NOTIFICATION

Vice Chairman DeMatos announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

PUBLIC ANNOUNCEMENTS

Vice Chairman DeMatos made the following announcements:

- The main entrance to the Township Municipal Building will be closed beginning October 5 for approximately two weeks for sidewalk repairs. Signs will be placed directing visitors to the temporary main reception area located by the public meeting room entrance.
- The Upper Saucon Township Fire Department will hold an Open House on October 3 from 12:00pm to 3:00pm.
- The Southern Lehigh Public Library's "Book It" 5K race will be held October 4. Registration and additional information are available on the Township's website.
- Township Trick or Treat will be held on Friday, October 30 from 6:00pm to 8:00pm. Rain date is Saturday, October 31, from 6:00pm to 8:00pm.
- The General Election will be held on Tuesday, November 3 from 7:00am to 8:00pm.

SUBDIVISIONS & LAND DEVELOPMENTS

None

MINUTES

Regular Meeting of August 24, 2015

Motion made by Mr. Leonard and seconded by Mr. Benner to approve the minutes of the regular meeting of August 24, 2015.

The motion was approved by a vote of 5 to 0.

PUBLIC HEARING ON PROPOSED ORDINANCE NO. 141-J – TRANSITIONAL CARE FACILITY

Ordinance No. 141-J amends the Township Zoning Ordinance by adding a definition for "Transitional Care Facility" and making this type of facility a permitted use in the Township's Commercial, Industrial and Enterprise Zoning Districts.

Vice Chairman DeMatos opened the hearing and asked Solicitor Dinkelacker to handle the proceedings.

Solicitor Dinkelacker briefly summarized proposed Ordinance No. 141-J and said the purpose of the hearing was to accept public input on the proposed Ordinance.

Solicitor Dinkelacker introduced the following exhibits into the record:

- Exhibit T-1 - Complete copy of proposed Ordinance 141-J.
- Exhibit T-2 - Letter dated July 28, 2015 from Thomas Dinkelacker, Township Solicitor, transmitting proposed Ordinance 141-J to the Upper Saucon Township Planning Commission.
- Exhibit T-3 - Letter dated July 28, 2015 from Thomas Dinkelacker, Township Solicitor, transmitting proposed Ordinance 141-J to the Lehigh Valley Planning Commission.
- Exhibit T-4 - Review comments received from the Upper Saucon Township Planning Commission.
- Exhibit T-5 - Review comments received from the Lehigh Valley Planning Commission.
- Exhibit T-6 - Copy of public notice for proposed Ordinance 141-J which ran in *The Morning Call* newspaper on September 10, 2015, and September 17, 2015.
- Exhibit T-7 - Copy of actual public notice printed in *The Morning Call* on September 10, 2015, and September 17, 2015.

The exhibits will become part of the official file which is available for public inspection at the Township Building.

Solicitor Dinkelacker asked if anyone from the public wished to comment on the Ordinance.

Attorney Joseph Fitzpatrick was present on behalf of a company called Mainstreet. He spoke in favor of the proposed Ordinance and said Mainstreet plans on building a transitional care facility along Center Valley Parkway next to the HMB Hotel site. He indicated he was in attendance primarily to answer questions.

There being no further comments on the proposed Ordinance, Solicitor Dinkelacker closed the public hearing.

ORDINANCES

Proposed Ordinance No. 141-J – Zoning Ordinance Amendment – Transitional Care Facility
Motion made by Mr. Benner and seconded by Mr. Leonard to adopt proposed Ordinance No. 141-J which amends the Township Zoning Ordinance by adding a definition for “Transitional Care Facility” and making this type of facility a permitted use in the Township’s Commercial, Industrial and Enterprise Zoning Districts.

Vice Chairman DeMatos asked if anyone from the public wished to comment on the Ordinance. There was no response.

The motion was approved by a vote of 5 to 0.

RESOLUTIONS

None

MOTIONS

Sale of Used Township Vehicles

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize the sale of a 2000 Ford F-450 15,000 GVW Dump Truck (VIN#1FDXF47F9YED70887) to Wayne Schwasman of W. Henrietta, NY for \$14,500.00.

The motion was approved by a vote of 5 to 0.

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize the sale of a 2001 Ford F-450 15,000 GVW Dump Truck (VIN#1FDXF47F41ED63562) to Robyn Quella of De Pere, WI for \$14,544.00.

The motion was approved by a vote of 5 to 0.

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize the sale of a 2007 Ford Crown Victoria Police Interceptor (VIN#2FAHP71W27X148694) to Kenneth Gordon of Birmingham, AL for \$511.00.

The motion was approved by a vote of 5 to 0.

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize the sale of a 2007 Ford Crown Victoria Police Interceptor (VIN#2FAHP71W47X148695) to Marquis Wolfe of Philadelphia, PA for \$810.00.

The motion was approved by a vote of 5 to 0.

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize the sale of a 2007 Ford Crown Victoria Police Interceptor (VIN#2FAHP71W17X104461) to Rich Young of Bethlehem, PA for \$500.00.

The motion was approved by a vote of 5 to 0.

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize the sale of a 2011 Ford Crown Victoria Police Interceptor (VIN#2FABP7BV8BX109161) to Mahmoud Iewada of Nutley, NJ for \$3,550.00.

The motion was approved by a vote of 5 to 0.

Motion made by Mr. Leonard and seconded by Mr. Benner to authorize the sale of a 1999 Sterling Jet Vac Truck (VIN#2FZHRJBB9XAA73384) to New Hanover Township Authority of Gilbertsville, PA for \$60,100.00.

The motion was approved by a vote of 5 to 0.

CORRESPONDENCE & INFORMATION ITEMS

Memo Dated September 28, 2015 from Thomas Young, Director of Finance – 2016 Minimum Municipal Obligation For Township Pension Plans and Firefighters Length of Service Awards Program (LOSAP)

Mr. Beil reviewed a memo dated September 28, 2015 from Thomas Young, Director of Finance, concerning the 2016 Minimum Municipal Obligation for the Township Pension Plans and the Firefighters Length of Service Awards Program (LOSAP). Mr. Beil said the memo regarding the 2016 Minimum Municipal Obligation is for the Board's information only and no action is required at this time.

DIRECTION/DISCUSSION ITEMS

Review Agenda for Zoning Hearing Board meeting on October 5, 2015

The Board reviewed the four appeals on the docket for the October 5, 2015 Zoning Hearing Board meeting. It was determined that the four appeals involve routine matters that can be handled by the Zoning Hearing Board without input from the Board of Supervisors.

Cancellation of Board of Supervisors meeting scheduled for October 12, 2015 due to lack of agenda items.

It was the consensus of the Board to cancel the meeting scheduled for October 12, 2015.

COMMITTEE REPORTS

None

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Benner and seconded by Mr. Leonard to authorize payment of the Prepaid Invoice List and Warrant List #09282015 dated 09/24/2015.

The motion was approved by a vote of 5 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At 6:59 p.m., the Board met in executive session to discuss strategy related to ongoing union contract negotiations with the Upper Saucon Township Police Officers Association.

The Board returned from executive session at approximately 7:44 p.m.

ADJOURNMENT

Motion made by Mr. Benner and seconded by Mr. Leonard to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 7:45 p.m.

Secretary

