

AGENDA

Upper Saucon Sewage Treatment Authority
Tuesday, November 18, 2008 - 7:00 P.M.
Township Water and Sewer Building

- 1. CALL TO ORDER** – Vice Chairwoman Mindy Moore
- 2. ROLL CALL**
- 3. NOTIFICATION** – All public sessions of the Upper Saucon Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.
- 4. PUBLIC COMMENT** (Any Item On or Off the Agenda)
Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Authority during the Public Comment portion of the agenda.
 - a. See Sign in List for names
- 5. MINUTES**
 - a. Consideration of a motion to approve the Upper Saucon Sewage Treatment Authority meeting minutes from October 28, 2008.
- 6. CORRESPONDENCES COMMENTS**
 - a. Letter dated November 10, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: recommendation to approve change order #5 for the secondary clarifier concrete and metal repair project; Contract #12.
 - b. Letter dated November 11, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Michael Kelly, Structural Maintenance Systems, Inc. re: request to execute change order number six and return as soon as possible.
 - c. Letter dated November 12, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Michael Kelly, Structural Maintenance Systems, Inc. re: request to execute change order number seven and return as soon as possible.
 - d. Letter dated November 12, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Sara Kuzma, Suburban Water Testing Labs re: 2009 Annual Laboratory Services; notice of award and request for agreement execution.
 - e. Letter dated November 13, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Michael Kelly, Structural Maintenance Systems, Inc. re: enclosed an approved emergency permit no. 2008-08 for November 15-16, 2008.
- 7. SOLICITOR REPORT**

Gary Brienza will submit a written report on all matters he is currently working on with general comments.
- 8. ENGINEER REPORT**

Karl Schreiter will submit a written report on all matters he is currently working on with general comments.
- 9. SUPERINTENDENT REPORT**

Dan Stahlnecker will submit a verbal report on all matters he is currently working on with general comments.
- 10. TREASURER'S REPORT**

Aaron Attwood will submit a written report with general comments; consideration of a motion to approve report requested.

11. MOTIONS

a. 2009 Sewer Capital Budget

Consideration of a motion to approve the 2009 Sewer Capital Budget in accordance with Authority Engineer's recommendation made by letter dated November 10, 2008.

b. Release of Funds for Contract Number Twelve

Consideration of a motion to approve application for payment No. 3 from Michael Kelly, Structural Maintenance Systems, Inc. in the amount of \$35,835.84 and authorize Chairman to execute said document in accordance with the Authority Engineer's recommendation made by letter dated November 5, 2008.

c. Change Orders for Contract Number Twelve

- Consideration of a motion to approve contract modifications number four; from Michael Kelly, Structural Maintenance Systems, Inc. in the amount of \$3,275.00 and authorize Chairman to execute said documents in accordance with Authority Engineer's recommendation made by letter dated November 5, 2008.
- Consideration of a motion to approve contract modifications number five; from Michael Kelly, Structural Maintenance Systems, Inc. in the amount of \$3,750.00 and authorize Chairman to execute said documents in accordance with Authority Engineer's recommendation made by letter dated November 10, 2008.
- Consideration of a motion to approve contract modifications number six; from Michael Kelly, Structural Maintenance Systems, Inc. in the amount of \$3,985.00 and authorize Chairman to execute said documents in accordance with Authority Engineer's recommendation made by letter dated November 14, 2008.
- Consideration of a motion to approve contract modifications number seven; from Michael Kelly, Structural Maintenance Systems, Inc. in the amount of \$34,985.00 and authorize Chairman to execute said documents in accordance with Authority Engineer's recommendation made by letter dated November 14 2008.

12. OLD BUSINESS

13. NEW BUSINESS

14. ANNOUNCEMENTS

a. Seminars and Training Opportunity

- b. The next regularly scheduled meeting of the Sewage Treatment Authority will be held Tuesday, December 16, 2008.

15. COURTESY OF THE FLOOR

16. ADJOURNMENT