

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held December 17, 2007 at 7:15 P.M. 4774 Saucon Creek Road

Chairman George J. Bloeser called the regular meeting of the Upper Saucon Sewage Treatment Authority to order. Members Present were: Kenneth T. MacKenzie, Mindy Moore and Alfred J. Cancellieri.

Also present: Gary A. Brienza, Esquire, USSTA Solicitor
Karl E. Schreiter Jr. P.E., USSTA Engineer
Daniel J. Stahlnecker, UST Superintendent Water/Sewer
Sandra S. Busedu, USSTA Authority Clerk

VISITORS:

None

MINUTES:

None

CORRESPONDENCE:

FOR YOUR INFORMATION DATE SENT December 7, 2007

1. Announcement flyer from CMX dated September 13, 2007 Schoor DePalma, Daminao Long Advantage and CMX announced a re-branding campaign to unify the company under one name, CMX Inc.
2. Letter dated November 23, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc to George J. Bloeser, Jr. Chairman for Upper Saucon Sewage Treatment Authority re: modification to return activated sludge system at treatment plant invoice #07103875.
3. Letter dated November 23, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc to George J. Bloeser, Jr. Chairman for Upper Saucon Sewage Treatment Authority re: modification to influent pump station controller invoice #07103876.
4. Letter dated November 23, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc to Barry Hoffman Company, Inc re: check number 36877, the fourth payment request on the new emergency generator at the wastewater treatment plant.
5. Letter dated November 29, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc to Thomas F. Beil, Township Manager for Upper Saucon Township re: 2008 Annual Laboratory Services for Wastewater Treatment System and Water Distribution system.
6. Letter dated December 3, 2007 from Daniel J. Stahlnecker, Superintendent of Water/Sewer to Grand Central Sanitary Landfill re: grit re-certification for year 2008.
7. Letter dated December 3, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc to George J. Bloeser, Jr. Chairman for Upper Saucon Sewage Treatment Authority re: modifications to return activated sludge system contract documents.

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AGENDA CORRESPONDENCE AND INFORMATION ITEMS

1. Letter dated December 3, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: modifications to the return activated sludge system at the treatment plant.
2. Letter dated December 11, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Sara Kuzma of Suburban Water Testing Laboratories, Inc re: 2008 Annual laboratory Services for Wastewater Treatment System and Water Distribution System
3. Email dated December 13, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Sara Kuzma of Suburban Water Testing Laboratories, Inc re: 4th quarter billing cannot be processed until all work has been completed. At this time work has not been completed.
4. November DMR state report enclosed

SOLICITOR'S REPORT:

The Authority's Solicitor submitted their report dated December 17, 2007. The report was signed and presented by Gary Brienza, of Peters, Moritz, Peischi, Zulick, Landes & Brienza, there were no enclosures.

ENGINEER'S REPORT:

The Authority's Engineer submitted their report dated December 17, 2007. The report was signed and presented by Karl E. Schreiter Jr. P.E., Engineer, of Schreiter Engineering Associates; he also enclosed a copy of flow sheets

SUPERINTENDENT'S REPORT:

The Township's Superintendent of Water and Sewer submitted his report dated December 17, 2007. The report was signed and presented by Daniel J. Stahlnecker Superintendent of Upper Saucon Township; he also enclosed a copy of the November DMR State Reports.

INVOICE (S):

None

MOTION (S):

Motion was made and seconded to approve Schoor DePalma Engineers and Consultants invoice #07103876, dated 10/31/2007 in the amount of \$1,055.75 for professional services completed on the upgrade of the influent pump station control panel project. Ref: SEA's letter dated 11/23/2007

Vote: Messrs. Bloeser, MacKenzie, Cancellieri and Ms. Moore – "aye"

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Motion was made and seconded to approve Schoor DePalma Engineers and Consultants invoice #07103875, dated 10/31/2007 in the amount of \$2,291.25 for professional service completed on the modifications to the return activated sludge system project. Ref: SEA's letter dated 11/23/2007.

Vote: Messrs. Bloeser, MacKenzie, Cancellieri and Ms. Moore – “aye”

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned.

Vote: Messrs. Bloeser, MacKenzie, Cancellieri and Ms. Moore – “aye”

Next regular meeting of the Upper Saucon Sewage Treatment Authority is scheduled for Monday, January 14, 2007 at 7:15 PM at the Water/Sewer Building.

Respectfully submitted,

Mindy Moore
Secretary