

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held December 16, 2008 at 7:00 P.M. 4774 Saucon Creek Road

Chairman George J. Bloeser called the regular meeting of the Upper Saucon Sewage Treatment Authority to order. Members Present were: Bruce D. Bush, Alfred J. Cancellieri, Mindy Moore and George J. Bloeser.

Also present: Gary A. Brienza, Esquire, USSTA Solicitor
Karl E. Schreiter Jr. P.E., USSTA Engineer
Daniel J. Stahlnecker, UST Superintendent Water/Sewer
Sandra S. Busedu, USSTA Authority Clerk

VISITORS:

None

NOTIFICATION – All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT: (ANY ITEM ON OR OFF THE AGENDA)

None

VISITORS PRESENTATION:

None

MINUTES:

Motion was made and seconded to approve the November 18, 2008 Upper Saucon Sewage Treatment Authority's meeting minutes, as amended. Comments were to amend the Treasurer's Invoice section to show separate motions for each invoice also develop or describe how the vote was cast on roll call votes.

Vote: Messrs. Bloeser, Cancellieri and Ms. Moore – "aye"
Mr. Bush – "abstain"

CORRESPONDENCE:

A. For your information packet dated December 5, 2008

1. Letter dated November 12, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Michael Kelly, Structural Maintenance Systems, Inc., re: request to execute documents for change order number seven and then return them for Authority file.
2. Letter dated November 18, 2008 from Daniel J. Stahlnecker Superintendent of Upper Saucon Water / Sewer to Sheena Ripple, Pennsylvania Department of Environmental Protection re: enclosed an updated copy of the August 2008 DMR.
3. Letter dated November 20, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Michael Kelly, Structural Maintenance Systems, Inc., re: forwarding copies of executed change orders number four, five, six, and seven for contract twelve, for the secondary clarifier concrete and metal repair.

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4. Letter dated November 20, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: forwards Authority approved payment request number three from Structural Maintenance Systems Inc., dated November 3, 2008, for payment.
 5. Letter dated October 16, 2008 from Pennsylvania Department of Environmental Protection to Daniel J. Stahlnecker Superintendent of Upper Saucon Water / Sewer re: accepting brine or fracturing wastewater from oil and gas operations, including natural gas drilling and recovery in the Marcellus shale formation.
 6. Letter dated November 21, 2008 from Attorney Gary Brienza, Solicitor for USTMA & USSTA to Thomas F. Beil, Township Manager for Upper Saucon Township re: forwarding a memo for the Planning and Zoning Subcommittee.
 7. Letter dated November 21, 2008 from Attorney Gary Brienza, Solicitor for USTMA & USSTA to Thomas F. Beil, Township Manager for Upper Saucon Township re: notification that the Authority approved the 2009 capital budget proposal as submitted by Karl Schreiter, Jr., PE, DEE of Schreiter Engineering Associates Inc.
 8. Letter dated November 21, 2008 from Attorney Gary Brienza, Solicitor for USTMA & USSTA to Thomas F. Beil, Township Manager for Upper Saucon Township re: scheduling for the Authority's 2009 meetings.
 9. Letter dated November 26, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Michael Kelly, Structural Maintenance Systems, Inc., re: forwarding copies of change order number eight for execution and return.
- B. For you information packet dated December 12, 2008
1. Letter dated December 3, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: recommendation letter to approve change order eight on the secondary clarifier concrete and metal repair contract twelve.
 2. Letter dated December 3, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: request for execution of contract agreement for the 2009 annual laboratory services for the wastewater treatment system and water distribution system.
 3. Letter dated December 4, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Sara Kuzma, Suburban Water Testing Laboratories, Inc. re: in closed an executed copy of contract agreement for the 2009 annual laboratory services for the wastewater treatment system and water distribution system.
 4. Letter dated December 4, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: comments on the review of the certified payroll for contract twelve secondary clarifier concrete and metal repair.

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5. Letter dated December 4, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: forwards correspondence from SIKA regarding their site visit of the work completed on the west clarifier unit.
6. Letter dated December 8, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: recommendation to the Authority to approve payment request number four; a payment of \$87,196.50 to Structural Maintenance System, Inc.
7. Letter dated December 10, 2008 from Attorney Gary Brienza, Solicitor for USTMA & USSTA to Upper Saucon Township Planning and Zoning Subcommittee re: a summary of the November 18, 2008 meeting of the Upper Saucon Township Municipal and Sewer Authorities.

SOLICITOR'S REPORT:

The Authority's Solicitor submitted their report dated December 16, 2008. The report was signed and presented by Gary Brienza, of Peters, Moritz, Peischi, Zulick, Landes & Brienza; there were no enclosures.

ENGINEER'S REPORT:

The Authority's Engineer submitted their report dated December 12, 2008. The report was signed and presented by Karl E. Schreiter Jr. P.E., Engineer, of Schreiter Engineering Associates; there were no enclosures.

SUPERINTENDENT'S REPORT:

The Township's Superintendent of Water and Sewer submitted his report verbally. The report was presented by Daniel J. Stahlnecker Superintendent of Upper Saucon Township; he distributed a copy of the November DMR State Reports.

TREASURER'S INVOICE (S):

At this meeting Alfred Cancellieri Assistant Secretary / Treasurer presented the invoices on the report prepared by Aaron B. Attwood, Treasurer for the Authorities approval for payment.

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Motion was made and seconded to approve the invoice as submitted by the Assistant Secretary / Treasurer, to be paid by Upper Saucon Township as follows:

Peters, Moritz, Peischi, Zulick, Landes & Brienza,
Invoice number 22147 in the amount of \$70.00
For Coopersburg Environmental Hearing Board Appeal on 11/17/2008

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to approve the invoice as submitted by the Assistant Secretary / Treasurer, to be paid by Upper Saucon Township as follows:

Peters, Moritz, Peischi, Zulick, Landes & Brienza,
Invoice number 22148 in the amount of \$2,745.00
For general consultation period of 11/10/2008-12/10/2008

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

MOTION (S):

Motion was made and seconded to authorize payment for request number four from Structural Maintenance Systems, Inc.; in the amount of \$87,196.50, for contract number twelve, secondary clarifier concrete and metal repair, as recommend in Karl E Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc letter dated December 8, 2008.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to approve contract modification number eight from Structural Maintenance Systems, Inc.; in the amount of \$3,245.00, for contract number twelve, secondary clarifier concrete and metal repair and authorize Chairman to execute said documents as recommended in Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. letter dated December 03, 2008.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

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Motion was made and seconded to approve contract modification number nine from Structural Maintenance Systems, Inc.; in the amount of \$3,245.00, for contract number twelve, secondary clarifier concrete and metal repair and authorize Chairman to execute said documents as recommended in Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. letter dated December 15, 2008.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Next regular meeting of the Upper Saucon Sewage Treatment Authority is scheduled for Wednesday, January 21, 2009 at 7:00 PM at the Water/Sewer Office Building.

Respectfully submitted,

Bruce D. Bush, Secretary