

AGENDA

Upper Saucon Township Municipal Authority
Tuesday, October 28, 2008 - 7:00 P.M.
Township Water and Sewer Building

- 1. CALL TO ORDER** – Chairman George Bloeser
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. NOTIFICATION** – All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.
- 5. PUBLIC COMMENT** (Any Item On or Off the Agenda)
Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Authority during the Public Comment portion of the agenda.
 - a. See Sign in List for names no requests received.
- 6. MINUTES**
 - a. Consider a motion to approve the September 17, 2008 meeting minutes.
- 7. CORRESPONDENCES COMMENTS**
 - a. For your information packet sent September 26, 2008
 - b. For your information packet sent October 17, 2008
 - c. Agenda packet sent October 24, 2008
- 8. SOLICITOR REPORT**
Gary Brienza will submit a written report on all matters he is currently working on with general comments at the meeting.
- 9. ENGINEER REPORT**
Karl Schreiter will review his written report on all matters he is currently working on with general comments copy enclosed.
- 10. SUPERINTENDENT REPORT**
Dan Stahlnecker will submit a verbal report on all matters he is currently working on with general comments.
- 11. TREASURER'S REPORT**
Assistant Treasurer Al Cancellieri will present Aaron Attwood Treasurer's written report with general comments at the meeting. Motion on report required.

12. MOTIONS

- a. Consider a motion to approve the payment of CMX invoice #08080708, dated 08/31/2008, in the amount of \$201.25 for work on the Country Club pump station design in accordance with Authority Engineer's recommendation made by letter dated 10/13/2008.
- b. Consider a motion to authorize payment of invoice from Terre Hill Composites dated 8/29/08 for \$31,796.91 for lining of manholes within the Blue Ridge Estates subdivision in accordance with Authority Engineer's recommendation made by letter dated 10/07/08.
- c. Consider a motion to approve the Township Planning Module for the North Tree Office Complex (Young property) in accordance with Authority Engineer's recommendation made by letter dated 10/07/08.
- d. Consider a motion to approve the Township Planning Module for Assumption BVM in accordance with Authority Engineer's recommendation made by letter dated 09/19/08.
- e. Consider a motion to approve the Pennsylvania Department of Environmental Protection Planning Module for the Saucon Pines subdivision in accordance with Authority Engineer's recommendation made by letter dated 10/14/08.
- f. Consider a motion to approve the Township Planning Module for the Saucon Creek, LP subdivision in accordance with Authority Engineer's recommendation made by letter dated 10/22/08.
- g. Consider a motion to approve the release of 75.31% of the sanitary sewer escrow funds less retainage for the Epernay Condominiums subdivision in the amount of \$63, 099.16 as requested by the developer in accordance with Authority Engineer's recommendation made by letter dated 10/22/2008.
- h. Consider a motion to approve the release of 100% of the Country Club pump station escrow funds less retainage for the Epernay Condominiums subdivision in the amount of \$124,900.01 as requested by the Developer in accordance with Authority Engineer's recommendation made by letter dated 10/23/08.
- i. Consider a motion to approve the payment of CMX invoice #08092205, dated 09/30/2008, in the amount of \$2,100.25 for work on the Country Club pump station design in accordance with Authority Engineer's recommendation made by letter dated 10/23/2008.

13. OLD BUSINESS

14. NEW BUSINESS

15. ANNOUNCEMENTS

- a. Seminars and Training Opportunity
- b. The next regularly scheduled meeting of the Municipal Authority will be held on Tuesday, November 18, 2008.

16. COURTESY OF THE FLOOR

17. ADJOURNMENT

Agenda Attachment (1)

- a. Letter dated October 15, 2008 from William Erdman, P.E. Coopersburg to Upper Saucon Sewage Treatment Authority re: Borough of Coopersburg moratorium properties third quarter of 2008 water usage and enclosed two letters regarding exceeds that occurred.
- b. Letter dated October 15, 2008 from Attorney Gary Brienza, Solicitor for USTMA to John and Christina Potylcki of 3395 Chestnut Hill Road re: Chestnut Hill sewer extension.
- c. Letter dated October 16, 2008 from George Bloeser, Chairman for Upper Saucon Township Municipal Authority to Kate Crowley, Pennsylvania Department of Environmental Protection Water Management Program re: enclosed third quarter of 2008 CAP for review and comment.
- d. Email dated October 20, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to William Erdman, P.E. Coopersburg re: forwarding of information requested for the Borough of Coopersburg year-end sewer reconciliation.
- e. Letter dated October 20, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Sharyn Heater, Director of Community Development for Upper Saucon Township re: comments on the review of sanitary sewer cost estimates for the Church of the Assumption BVM rectory addition.
- f. Letter dated October 20, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: comments on the review of 7003 Blue Church Road South request to hook up to public sewer due to failing onsite septic system.
- g. Letter dated October 21, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Sharyn Heater, Director of Community Development for Upper Saucon Township re: comments on the preliminary plan review for the Trefoil – Stabler Center lots 7 and 8.
- h. Letter dated October 22, 2008 from Daniel J. Stahlnecker Superintendent of Upper Saucon Water / Sewer to Sheena Ripple, Pennsylvania Department of Environmental Protection Bureau of Water Quality Management re: phone call follow up on the Saucon Valley Crossings mobile home park and the manhole over flow due to root blockage.
- i. Letter dated October 22, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Sharyn Heater, Director of Community Development for Upper Saucon Township re: comments on the review of the township planning module submitted by Saucon Creek Road, LP daycare center and bank building and the recommendation to approve and execute this module in accordance with Authority Engineer's recommendation made by letter dated 10/22/08.
- j. Letter dated October 22, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: recommendation for approval and execution of Epernay Condominiums (2nd) request for partial release of escrow monies less retainage in the amount of \$63,099.16.
- k. Letter dated October 23, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: recommendation for approval and execution of Epernay Condominiums Country Club pumping station (1st) request for partial release of escrow monies less retainage in the amount of \$124,900.91.
- l. Letter dated October 23, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Sharyn Heater, Director of Community Development for Upper Saucon Township re: comments on the review of Agentis Development letter of credit reduction request.
- m. Letter dated October 23, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Township Municipal

Authority re: recommendation that the authority approve payment of the CMX invoice #08092205 dated 9/30/08 in the amount of \$2,100.25 for the Country Club Pumping station.