

THE UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY

Meeting Held December 17, 2007 at 7:15 P.M 4774 Saucon Creek Road

Chairman George J. Bloeser called the regular meeting of the Upper Saucon Township Municipal Authority to order. Members Present were: Mindy Moore, Kenneth MacKenzie, Alfred J. Cancellieri, and George J. Bloeser

Also present: Gary A. Brienza, Esquire, USTMA Solicitor
Karl E. Schreiter Jr. P.E., USTMA Engineer
Daniel J. Stahlnecker, UST Superintendent Water/Sewer
Thomas Dinkelacker, Esquire, UST Solicitor
Sandra S. Busedu, USTMA Authority Clerk

VISITORS: Jasper Torchia, Coopersburg PA

VISITORS PRESENTATION: Torchia asked about the progress of I and I work being done in the area of Chernay property located by Lanark Road/309-South/West Valley Road and the lifting of that section of the moratorium. He also requested the progress of the Chestnut Hill Road Sanitary Sewer Extension go to Ackerman Lane. He again reminded the board about the failing septic systems in that area and their need for public sewer.

EXECUTIVE SESSION: Attorney Gary Brienza, Solicitor for USTMA suggested to the board to enter into executive session to discuss pending litigation.

Motion was made and seconded to enter into an executive session to discuss imminent litigation.

Vote: Messrs. Cancellieri, MacKenzie, Bloeser and Ms. Moore – “aye”

REOPEN PUBLIC MEETING: Chairman George J. Bloeser resumed the regular meeting of the Upper Saucon Township Municipal Authority. Note, we entered into executive session to discuss litigation and during the executive secession no votes were taken no decisions were made just information was disseminated.

MINUTES:

Motion was made and seconded to approve the June 18, 2007 Upper Saucon Township Municipal Authority’s meeting minutes, as presented.

Vote: Messrs. Cancellieri, Bloeser and Ms. Moore – “aye”
Mr. MacKenzie – “abstain”

Motion was made and seconded to approve the July 26, 2007 Upper Saucon Township Municipal Authority’s meeting minutes, as amended. Amend meeting minutes to reveal that Mr. Cancellieri was not in attendance.

Vote: Messrs. MacKenzie, Bloeser and Ms. Moore – “aye”
Mr. Cancellieri – “abstain”

THE UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY

Meeting Held December 17, 2007 at 7:15 P.M 4774 Saucon Creek Road

Motion was made and seconded to approve the August 20, 2007 Upper Saucon Township Municipal Authority's meeting minutes, as presented.

Vote: Messrs. Bloeser and Ms. Moore – “aye”
Messrs. Cancellieri and MacKenzie – “abstain”

CORRESPONDENCE:

For your information sent 12/03/07

1. Announcement flyer from CMX: on September 13, 2007 Schoor DePalma, Daminao Long. Advantage and CMX announced a rebranding campaign to unify the company under one name, CMX Inc.
2. Confidential letter dated November 6, 2007 from Attorney Gary Brienza, Solicitor for USTMA to Thomas F. Beil, Township Manager for Upper Saucon Township re: Upper Saucon Township Municipal Authority and Upper Saucon Sewage Treatment Authority v. Commonwealth of Pennsylvania, Department of Environmental Protection, Borough of Coopersburg, Permittee, and McGrath Homes, Intervenor request for a thirty day extension.
3. Confidential letter dated November 13, 2007 from Attorney Gary Brienza, Solicitor for USTMA & USSTA to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: The Borough of Coopersburg/Upper Saucon Township and Authority Advisory Committee. Response of the Borough of Coopersburg, Permittee, to Appellants' request for admissions pursuant to 25 PA code chapter 102.1 and PA R.C.P. 4014.
4. Confidential letter dated November 20, 2007 from Attorney Gary Brienza, Solicitor for USTMA to Thomas F. Beil, Township Manager for Upper Saucon Township re: Attorney Dinkelacker's correspondence to Attorney Dempsey at DEP reiterating their conversation on November 16, 2007.
5. Easement Agreement dated November 20, 2007 from Attorney Gary Brienza, Solicitor for USTMA & USSTA to Michael A. & Kelly J. Luzader re: fully signed easement for the installation of a sanitary sewer line across the property on Oakhurst Drive.
6. Letter dated November 23, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: Liberty Village review of sanitary sewer video inspection results conducted through October 18, 2007.
7. Reminder: select a date for the January 2009 re-organizational meeting for the USTMA so all members can be in attendance.
8. Certified mail dated November 29, 2007 from Kenneth Neff land development manager for Orleans Homebuilders to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: Liberty Village sanitary sewer escrow fund release number two in the amount of \$324,216.69.

THE UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY

Meeting Held December 17, 2007 at 7:15 P.M 4774 Saucon Creek Road

9. Letter dated November 23, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: Country Club pumping station design invoice #07103874.
10. Letter dated November 27, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: Liberty Village review of sanitary sewer video inspection results conducted through November 7, 2007.
11. Letter dated November 27, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: Blue Ridge West Estates review of sanitary sewer video inspection results conducted through November 7, 2007.
12. Confidential letter dated November 27, 2007 from Attorney Gary Brienza, Solicitor for USTMA & USSTA Brienza, solicitor for USTMA to Thomas F. Beil, Township Manager for Upper Saucon Township re: enclosure of two letters for the appeal of DEP private request order time extension request from attorney Dimmich and Attorney Rinde.
13. Letter dated November 28, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Robert Agentis, Managing Partner re: final wastewater discharge permit for Agentis Brothers Land Development.
14. Letter dated November 30, 2007 from Attorney Gary Brienza, Solicitor for USTMA & USSTA to Thomas F. Beil, Township Manager for Upper Saucon Township re: capital budget approved for 2008.
15. Letter dated November 29, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: Schultz missing lateral sewer connection in Sunrise Valley at Stabler, US Homes Corporation.
16. Letter dated December 3, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Sharyn Yeakel, Director of Community Development for Upper Saucon Township re: Deluca Homes – Stabler Property preliminary plan review.

Agenda 12/17/07

1. Flyer dated December 5, 2007 from PMAA to Mr. Bush re: Delaware river Basin Commission proposed rulemaking to reclassify portions of the lower Delaware River as “Special Protection Waters”.
2. Letter dated December 6, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: request for partial release of escrow monies (2nd request)
3. Letter dated December 10, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Mike Shea, Semmel Excavation, Inc. re: SLSD – New Elementary School submittal review.

THE UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY

Meeting Held December 17, 2007 at 7:15 P.M 4774 Saucon Creek Road

- 4 Letter dated December 10, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Richard E. De Vincentis re: Saucon Valley Crossings Mobile Home Park 2007 Wasteload Management Report.
- 5 Letter dated December 10, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to James Kusko, Managing Partner for Saucon Ave. Sewage System 2007 Wasteload Management Report.
- 6 Letter dated December 10, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Anthony Massenburg, De Sales University Sewage System 2007 Wasteload Management Report.
- 7 Letter dated December 10, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Shafiq Sheikh, Center Valley Mobile Home Park Sewage System 2007 Wasteload Management Report.
- 8 Letter dated December 10, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Daniel J. Stahlnecker Superintendent of Upper Saucon Water / Sewer Stonehouse, manager Borough Sewage Collection System 2007 Wasteload Management Report.
- 9 Letter dated December 10, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Diane Hall Property Manager, Woodcrest Condominium Sewage System 2007 Wasteload Management Report.
- 10 Letter dated December 10, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Robert Agentis, Managing Partner Agentis Bros Land Development final wastewater discharge permit UST IPP permit number # 2007-5.
- 11 Letter dated December 12, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Sharyn Yeakel, Director of Community Development for Upper Saucon Township re: comments on the Brinley Court conditional use plan review.

SOLICITOR'S REPORT:

The Authority's Solicitor submitted their report dated December 14, 2007. The report was signed and presented by Gary Brienza, Esquire; he also enclosed a copy of DEP Order dated June 15, 2007, applicable regulations, testimony from Arbitration June 27, 2001, Arbitration Decisions, pertinent answers of DEP to discovery, Ainjar Trust Case and Borough of Edinboro Case.

ENGINEER'S REPORT:

The Authority's Engineer submitted their report dated December 14, 2007. The report was signed and presented by Karl E. Schreiter Jr. P.E., Engineer, of Schreiter Engineering Associates; he also enclosed a copy of thirteen flow charts from metering stations, updated list of UST Industrial Pretreatment Permits, updated list of UST sanitary sewer flushing program of subdivision collection systems, updated list of summary of developments and subdivision status.

THE UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY

Meeting Held December 17, 2007 at 7:15 P.M 4774 Saucon Creek Road

SUPERINTENDENT'S REPORT:

The Upper Saucon Township's Superintendent of Water and Sewer submitted his report dated December 13, 2007. The report was signed and presented by Daniel J. Stahlnecker, Superintendent Water/Sewer; there were no enclosures.

TREASURER'S REPORT:

Alfred Cancellieri Assistant Treasurer presented the December 17, 2007 treasurer's report, which was prepared by Aaron Attwood and submitted the written report with general comments. Aaron B. Attwood, Treasurer reported \$909.67 in disbursement(s) noted on the report for expense reimbursements and administrative costs the beginning balance for December is \$183.50.

Motion was made and seconded to approve this report as submitted by the Assistant Treasurer; there were no enclosures.

Vote: Messrs. Cancellieri, MacKenzie, Bloeser and Ms. Moore – "aye"

MOTION (S):

Motion was made and seconded to award contract number ten to lowest bidder Barry J. Hoffman, Inc.; based on the review of bid documents they are the lowest responsible bidder at \$107,990.00 in accordance with the Authority Engineer's recommendation made by letter dated 12/14/2007.

Vote: Messrs. Cancellieri, MacKenzie, Bloeser and Ms. Moore – "aye"

Motion was made and seconded to approve release of escrow money for Liberty Village (Orleans). This motion is to approve the application for release of escrow money in the amount of \$324,216.69 for the acceptance of sanitary sewer in the aforementioned subdivision and to authorize the Chairman to execute the said application document in accordance with the Authority Engineer's recommendation made by letter dated 11/23/2007.

Vote: Messrs. Cancellieri, MacKenzie, Bloeser and Ms. Moore – "aye"

Motion was made and seconded to approve payment of invoice #07103874, dated 10/31/2007, from Schoor DePalma Engineering in the amount of \$902.50, for professional engineering services associated with design of the Country Club Pump Station, in accordance with the Authority Engineer's recommendation made by letter dated 11/23/2007.

Vote: Messrs. Cancellieri, MacKenzie, Bloeser and Ms. Moore – "aye"

THE UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY

Meeting Held December 17, 2007 at 7:15 P.M 4774 Saucon Creek Road

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Township Municipal Authority was unanimously adjourned.

Vote: Messrs. Cancellieri, MacKenzie, Bloeser and Ms. Moore – “aye”

Next meeting of the reorganization of the Upper Saucon Township Municipal Authority is scheduled for Monday, January 14, 2008 at 7:15 PM at the Water/Sewer Building.

Respectfully submitted,

Mindy Moore
Secretary