

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, November 21, 2011 – 6:00 P.M.
Township Municipal Building

Members Present: Miro Gutzmirtl, Chairman
Stephen Wagner, Vice Chairman
Joseph Horvath
John E. Gilda, Jr.
Joaquim "Jack" DeMatos

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Asst. Township Manager
Dennis Harman, P.E., Township Engineer
Jeffrey Dimmich, Township Solicitor

CALL TO ORDER

Chairman Miro Gutzmirtl called the meeting to order at 6:00 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Gutzmirtl asked all in attendance to stand and recite the "Pledge of Allegiance."

VIDEO OF SAUCON RAIL TRAIL RIBBON CUTTING CEREMONY

Those in attendance viewed a video of the Saucon Rail Trail ribbon cutting ceremony.

PUBLIC COMMENT

Kevin Farnish, 215 Hilltop Road, Coopersburg - Mr. Farnish, Coopersburg Fire Chief, thanked the Board for the Township's contribution to the Coopersburg Volunteer Fire Department.

CHAIRMAN'S REMARKS

Mr. Gutzmirtl thanked Mr. Horvath and Mr. Gilda and the Budget Review Advisory Committee for all the time and effort spent preparing the 2012 budget. He also thanked Mr. Beil and Mr. Kassel for their work on the budget.

PROPOSED 2012 TOWNSHIP BUDGET

Mr. Kassel gave a Powerpoint presentation on the proposed 2012 Township budget. A copy of his presentation is attached hereto, made a part hereof, and identified as Attachment A.

Mr. Gutzmirtl asked if the public had any questions or comments concerning the budget. There was no response.

Mr. Gutzmirtl asked the Board members if they had any comments concerning the budget.

Mr. Wagner said he was not in favor of budgeting \$40,000 for a study to determine whether or not to sell the Township water system. He spoke against selling the Township water system and identified several advantages to keeping the water system under the Township's control. Messrs. Horvath and Gilda countered that the proposed study would determine the value of the water system, which is an essential step in assessing whether the system should be sold or remain under the Township's control. Exploring the possibility of selling the water system was one of the recommendations from the Budget Review Advisory Committee.

Mr. Gutzmirtl spoke in favor of making a \$1,500 contribution to The Lehigh Valley Coalition for Affordable Housing.

The Board discussed purchasing a utility vehicle for \$23,000 which would be used to clear snow from the paved paths at the Township Park. It was the consensus of the Board that the paved paths should be cleared of snow but the Board was not in favor of purchasing the utility vehicle.

Mr. Gutzmirtl spoke in favor of budgeting funds for the NeighborFest event at the Township Park.

It was the consensus of the Board that the tentative 2012 budget should be revised as follows:

<u>Account No.</u>	<u>Description</u>	<u>Original Amount</u>	<u>Revised Amount</u>
01-451-21001	Summer Concert series at Park	\$5,000	\$-0-

Motion made by Mr. Horvath and seconded by Mr. Gilda to adopt the revised tentative 2012 Township Budget (funding for the Summer Concert series at the Park eliminated), and to authorize the Township Manager to advertise the revised tentative Budget so that final consideration of the Budget can be accomplished at the Board of Supervisors meeting on December 19, 2011.

The motion was approved by a vote of 5 to 0.

SUBDIVISIONS & LAND DEVELOPMENTS

None

MINUTES

Regular Meeting of October 3, 2011

Motion made by Mr. Horvath and seconded by Mr. Wagner to approve the minutes of the regular meeting of October 3, 2011.

The motion was approved by a vote of 5 to 0.

COMMITTEE REPORTS

None

ORDINANCES

Ordinance No. 67-LL – Speed Limits

Motion made by Mr. Wagner and seconded by Mr. DeMatos to adopt proposed Ordinance No. 67-LL establishing a 25 mph speed limit on Remington Drive and Roberts Road and decreasing the speed limit on a portion of West Hopewell Road between Chestnut Hill Road and Bowood Street from 40 mph to 30 mph.

The motion was approved by a vote of 5 to 0.

RESOLUTIONS

None

MOTIONS

Request For Payment – SWERP, Inc. – Certification No. 1

Motion made by Mr. Horvath and seconded by Mr. Wagner to authorize payment for \$6,516.00 to SWERP, Inc., for installing fiberglass pipe liners in sanitary sewer lines.

The motion was approved by a vote of 5 to 0.

Award Bid for 2012 Annual Supplemental Repair/Installation of Gravity Sanitary Sewers and Water Distribution Facilities

Motion made by Mr. DeMatos and seconded by Mr. Gilda to award the 2012 Annual Supplemental Repair/Installation of Gravity Sanitary Sewers and Water Distribution Facilities bid to RGC Development LP for a total bid price of \$688,380.00.

Mr. Wagner asked Karl Schreiter, Township Sewer Engineer, to explain how the bid was advertised and why only two bidders responded to the bid notice. Mr. Schreiter said the bid was advertised in accordance with State law and bid notices were mailed out to fifteen potential bidders and three bid houses. Mr. Schreiter explained that the bid specifications require the contractor to perform emergency water and sewer repairs and he surmised that most contractors do not have crews available to perform the type of emergency work called for in the bid specifications which is the likely reason why the Township only received two bids.

The motion was approved by a vote of 5 to 0.

CORRESPONDENCE AND INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

None

BILLS, PAYROLL, AND COMMISSIONS

Prepaid Invoice List #11212011 dated 11/18/2011 for \$133,352.29

Warrant List #11212011 dated 11/18/2011 for \$350,713.43

Motion made by Mr. Wagner and seconded by Mr. Gilda to authorize the payment of the Prepaid Invoice List and the Warrant List.

The motion was approved by a vote of 5 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

None

ADJOURNMENT

Motion made by Mr. Gilda and seconded by Mr. Horvath to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 8:26 pm.

Secretary