

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, August 15, 2011 – 6:00 P.M.
Township Municipal Building

Members Present: Stephen Wagner, Vice Chairman
Joseph Horvath
John E. Gilda, Jr.
Joaquim “Jack” DeMatos

Members Absent: Miro A. Gutzmirtl, Chairman

Staff Attending: Thomas F. Beil, Township Manager
Robert E. Kassel, Jr., Asst. Township Manager
Ronald Gawlik, P.E., Township Engineer
Thomas Dinkelacker, Township Solicitor

CALL TO ORDER

Vice Chairman Wagner called the meeting to order at 6:00 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Wagner asked all in attendance to stand and recite the “Pledge of Allegiance.”

PUBLIC COMMENT

Mark Gray, 4942 Route 309 – Mr. Gray, a tenant at the Center Valley Mobile Home Park, wanted to know if he had to pay a bill forwarded to him by his landlord for the Township to unclog a sewer line serving the mobile home park where he lives. Mr. Beil explained the sewer lines in the mobile home park are privately owned and these lines are the maintenance responsibility of the landlord/property owner. On June 11, 2011, the Township received numerous complaints that a private sewer line in the mobile home park was overflowing and the landlord/property owner was not addressing the problem. Township workers were dispatched to investigate the complaints and try to unclog the back-up. Mr. Beil said the Township sent a bill to the landlord/property owner for the time the Township workers spent trying to unclog the back-up. Mr. Beil said the landlord/property owner is responsible for paying the bill and he didn’t know why Mr. Gray was being asked to pay the bill. Mr. Beil said this is an issue between Mr. Gray and his landlord and suggested Mr. Gray review his lease to determine if he is responsible for paying the bill.

Robert Fulford, 3675 N. Saucon Avenue – Mr. Fulford asked the Board to install a button that would automatically open the doors at the entrance to the Township Building in order to make it easier for disabled people to enter and exit the municipal building. Mr. Fulford also asked that

postings for meetings and Township notices be displayed on a separate bulletin board at the entrance to the Township Building. This information is presently posted on the entrance doors to the Township Building. Mr. Fulford felt this did not make a good impression for people visiting the Township Building. The Board agreed to look into Mr. Fulford's requests.

CHAIRMAN'S REMARKS

None

PRESENTATION BY TRACY ROMAN OF PARK & RECREATION COMMISSION – NEIGHBORFEST EVENT TO BE HELD AT TOWNSHIP PARK ON SUNDAY, SEPTEMBER 11 – NOON TO 4:00 PM

Tracy Roman described the events and activities planned for NeighborFest which will be held on September 11, 2011 from 12:00 noon to 4:00 pm at the Township Park. NeighborFest is an event to bring the community together and includes food, music and fun activities for people of all ages. In observance of the 10 year anniversary of the 9/11 tragedy, there will be a moment of silence at 1:00 pm to remember those who lost their lives on 9/11 followed by a short ceremony at 2:00 pm. Ms. Roman explained why the Recreation Commission picked September 11 as the date to hold this event and wanted to be clear that the selection of this day was in no way meant to be disrespectful to those who lost their lives in the 9/11 tragedy. Ms. Roman invited the Board of Supervisors to volunteer at NeighborFest.

PRESENTATION BY KARL SCHREITER – PROPOSED ACT 537 SPECIAL STUDY TO REALLOCATE SEWAGE CAPACITY IN THE COOPERSBURG BOROUGH SANITARY SEWAGE COLLECTION SYSTEM FOR THE PROPOSED BRINLEY COURT LAND DEVELOPMENT

Karl Schreiter, Township Sewer Engineer, made a formal presentation of the Act 537 Plan Special Study to provide sewer service to the Brinley Court townhouse development. The study analyzes two sewage facilities alternatives relating to the provision of public sewer service to the Brinley Court development. The two alternatives are: (a) no action and (b) provide sewer service through the reallocation of existing capacity at points where the Township flows enter Coopersburg Borough's system. The study recommends the adoption of alternative (b) to provide public sewer service to the development. The Board will consider approving the Special Study to provide sewer service to the Brinley Court development at a public meeting to be held on September 19, 2011 at 6:00 pm at the Township Building.

SUBDIVISIONS & LAND DEVELOPMENTS

DeSales University Graduate Housing Facility – Preliminary/Final Land Development Plan - Resolution No. 2011-23

Action on this proposal was deferred at the request of Attorney Erich Schock representing DeSales University.

Johnson/Nair Lot Consolidation and Lot Line Adjustment Plan – Resolution No. 2011-24

Motion made by Mr. Gilda and seconded by Mr. Horvath to adopt Resolution No. 2011-24 conditionally approving the preliminary/final lot consolidation and lot line adjustment plan of Craig and Jennifer Johnson and Suresh and Terri Nair to divide and consolidate an existing lot,

known as 5775 Woodcrest Drive, into two existing properties, the first known as 5720 Mountain Laurel Drive and the second known as 5750 Mountain Laurel Drive and to further adjust the existing lot lines between the first and second properties.

Ms. Heater explained that Resolution 2011-24 is a revision to an earlier proposal. This new plan divides a vacant lot between the two property owners eliminating the vacant lot.

The motion was approved by a vote of 4 to 0.

MINUTES

Motion made by Mr. Horvath and seconded by Mr. Gilda to approve the minutes of the regular meeting of July 18, 2011.

The motion was approved by a vote of 4 to 0.

COMMITTEE REPORTS

Mr. Horvath reported that four resident volunteers are assisting the Administration & Finance Committee with formulating the 2012 Township budget.

ORDINANCES

None

RESOLUTIONS

None

MOTIONS

Request For Payment – Barry J. Hoffman, Inc. – Certification No. 6

Motion made by Mr. DeMatos and seconded by Mr. Gilda to authorize payment in the amount of \$180.00 to Barry J. Hoffman, Inc., for work completed on the scum pumps at the Sewage Treatment Plant.

The motion was approved by a vote of 4 to 0.

Request For Payment – RGC Development – Certification No. 1

Motion made by Mr. Gilda and seconded by Mr. DeMatos to authorize payment in the amount of \$50,937.00 to RGC Development for repairs made to sanitary sewer laterals at various locations throughout the Township.

The motion was approved by a vote of 4 to 0.

Request For Payment – Eastern Environmental Contractors, Inc. – Certification No. 5

Motion made by Mr. DeMatos and seconded by Mr. Horvath to authorize payment in the amount of \$20,438.00 to Eastern Environmental Contractors, Inc., for work on the grit handling system at the Sewage Treatment Plant.

The motion was approved by a vote of 4 to 0.

Easement and Right-of-Way Agreement With RCN Telecom Services, LLC

Motion made by Mr. Gilda and seconded by Mr. DeMatos to enter into an Easement and Right-of-Way Agreement with RCN Telecom Services, LLC which would allow RCN to run fiber optic cable through the Township Park in order to provide high-speed Internet service to the Southern Lehigh Public Library.

The motion was approved by a vote of 4 to 0.

CORRESPONDENCE AND INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

Intersection of Camp Meeting Road and Lanark Road – Proposed Traffic Control Changes

Mr. Beil explained the proposed changes to traffic controls at the intersection of Lanark Road and Camp Meeting Road. These changes include:

- Designating a section of Camp Meeting Road between Route 309 and Lanark Road as one-way heading northbound.
- Switching the stop signs at the intersection of Lanark Road and Camp Meeting Road so traffic heading east on Lanark Road and then heading north on Camp Meeting Road does not have to stop, and traffic heading north on Camp Meeting Road from Route 309 would have to stop at the intersection with Lanark Road.

The changes will be phased in over a two month period to allow drivers time to adapt to the new traffic patterns.

BILLS, PAYROLL, AND COMMISSIONS

Prepaid Invoice List #08152011 dated 08/12/2011 for \$102,999.10

Warrant List #08152011 dated 08/12/2011 for \$309,786.80

Motion made by Mr. Horvath and seconded by Mr. Gilda to authorize the payment of the Prepaid Invoice List and the Warrant List.

The motion was approved by a vote of 4 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

None

ADJOURNMENT

Motion made by Mr. Horvath and seconded by Mr. DeMatos to adjourn the meeting.

The motion carried by a vote of 4 to 0.

Secretary

